

**Minutes of the Ordinary Meeting of the Municipal District of Bray held  
by Zoom on Tuesday 2nd March 2021 at 6.30 p.m.**

**Present:**

- Councillor Rory O'Connor**
- Councillor Anne Ferris**
- Councillor Grace McManus**
- Councillor Dermot O'Brien**
- Councillor Erika Doyle**
- Councillor Aoife Flynn Kennedy**
- Councillor Melanie Corrigan**
- Councillor Joe Behan**

**Also present:**

- Ms Lorraine Gallagher, District Manager**
- District Engineer, Liam Bourke**
- District Administrator, David Forde**
- Mr. Triona Irving, Administrative Officer**

Cathaoirleach Anne Ferris commenced the meeting at 6.30pm. She welcomed all in attendance which included council officials, Municipal District Members, members of the public and members of the media. She outlined the procedures that must be adhered to in accordance with the standing orders for Bray Municipal District, they are as follows

- Members of the public and media may be present at a remote meeting of Bray Municipal District.
- Attendees must comply with Bray Municipal District Standing Orders and Supplementary Standing Orders to Regulate Remote Meetings.
- Members of the media and public shall give prior notice of a request to join an online meeting of Bray Municipal District.
- Requests must be emailed to the District Administrator at [braymd@wicklowcoco.ie](mailto:braymd@wicklowcoco.ie) no later than 12 noon on the day of the meeting. A name and email address is required.
- The link to the meeting is for the recipient only and must not be forwarded on to any other person(s).
- Attendees must maintain silence and observe any directions given by the Cathaoirleach or by an official of the Council. Mics must be kept on mute at all times.
- Members of the public and the media do not have the right to speak, any interruptions or endeavours to interrupt will result in the remote connection being terminated.
- No other recording of the meeting and its proceedings by any person in attendance (elected members, media or members of the public) is permitted.

## **1. Confirmation of Minutes of the Ordinary Meeting of the Municipal District of Bray dated 2nd February 2021**

Councillor Erika Doyle proposed the confirmation of the minutes of the Municipal Meeting held 2nd February 2021, Councillor Melanie Corrigan seconded the proposal and they were unanimously agreed by the Members.

## **2. To consider the Housing Report**

### **Árd na Gréine**

The proposed housing scheme will comprise 21 no. 2 bed houses (2 storey) and 10 No. 3 bed houses (2-storey).

In accordance with the current Level 5 restrictions, the construction site has been closed. The site is secured with monitoring in place. Once the restrictions are lifted, the Contractor hopes to continue with the erection of the prefabricated structural frames.

### **Kilbride Lane**

This site has been deemed 'essential' under the current Level 5 restrictions. Work is continuing with the finishing out of the site. The site is preparing for completion and the snagging of the development is ongoing.

The contractor has limited the number of personnel on site due to social distancing as required by Covid-19 guidelines.

### **Cedar Court**

Work continues with the tender documents and ground investigations are largely complete. Consultations have taken place regarding IW and Surface Water drainage scope of work. Preliminary drawings have been received and are presently being reviewed.

## **Members Observations and Queries**

A Member queried if there was any correspondence from the Department regarding the letter written to outline the severe need for affordable rental and purchase properties in the Bray area, and request that the Department review the current Housing Assistance Payment rate payable for the Bray area.

District Administrator Mr David Forde advised that there was no correspondence received back but that he will follow up on the matter and send a reminder letter regarding same.

A Member commended Bray Municipal District Housing staff on how quickly they are dealing with re-lets and making these units available for tenants without delay.

A Member highlighted the importance and the need for the provision for social housing in the District and asked for an update at the next meeting on the following

- The part 8 housing development on the Parnell Road/ site of Cental Garage off the Main Street
- Proposed development of Rehills lands
- Proposed development of FCA lands

A Member highlighted, that as Kilbride Lane is almost at completion stage it is important to arrange a meeting with representatives of the residents of Cloverhill to address their concerns regarding the development.

The Members raised a query regarding the development at Dargle Court. They questioned why there is no provision in the enhanced leasing scheme to accommodate affordable housing. Administrative Officer Ms Triona Irving advised that the development will comprise of one, two and three bedroom apartments. She also said that she would forward on the Enhanced Leasing scheme circular to all Members so that they could see in detail how the scheme works.

Members were advised of a proposed housing development at Kilbride Lodge which is shortly due to come before the Members under a Part 8. This development will comprise of 18 apartments.

### **3. To receive a Report on Roads and Transport**

#### **Roads Programme**

No grant allocation has been confirmed yet. The following is a tentative list of work locations proposed for 2021.

Road Number	Road Name and/or Townland Name	
R768	Bray Southern Cross	Surface Restoration
L1965	Herbert Road	Surface Restoration
L1962	Killarney Lane	Surface Restoration
L19587	Sidmonton Court	Surface Restoration
L1031	Red Lane	Surface Restoration
L1013	Waterfall Road Crone	Surface Restoration
L1019	Little Newtown Road	Surface Restoration
L5014	Glaskenny Road	Structural overlay
L1015	Onagh Road	Road Reconstruction
L19639	Rynville Manor	Surface Restoration to complete from 2020
L1970	Convent Avenue	Reconstruction to complete from 2020
R761	Vevay Road	Surface Restoration to complete from 2020

#### **Other Road Works**

Essential road infrastructure repairs will continue during the lockdown. Repairs to damaged bridge parapet at Calary Lower are substantially complete. Drainage

work at the R1117 Scalp Road and Killegar are also substantially complete. Further drainage is proposed further up Killegar Lane later in the year. Funding for much of this work has not yet been confirmed. The following has been requested from the Drainage Grant Funding.

Type of Works	Estimated Cost €
L5008 Killegar Lane: Upgrade of defective drains, flood protection	33,000
R760 Ballybawn Cottages: Outfall improvement, flood protection	7,000
L1011 Glenree Road, Cloon: Culvert Restoration, flood protection	5,000
L1011 Glenree Road, Curdlestown: Piping a ditch road safety improvement	6,000
L1019 Little Newtown, Enniskerry: Construct drainage channel, flood prevention	18,000
L1020 Cookstown Road, Enniskerry: Construct new storm sewer, flood prevention	38,000
L1013 Waterfall Road: Piping a roadside ditch, road safety improvement	30,000
L5014, Glasskenny: piping a roadside ditch, road safety improvement	12,000
	€149,000

Drainage works are planned at Ballybawn Cottages, two locations at Calary Upper, the Glenree Road and Ballyross over the coming month. A new drainage scheme at Loreto Ave, Bray deferred from last year will be carried out. Progress of Cookstown drainage is dependant on land owner agreement. Discussions have commenced.

Contract was awarded last year for antiskid surfacing at R755 Killough Upper and the 21 Bends but has also been delayed due to unavailability of contractor and low temperatures for this type of work. This work is still committed.

Safety Improvement Funding has been allocated to Powerscourt National School to flashing amber school warning signs at the approaches on the Cookstown Road.

### **NTA Schemes**

It has been confirmed that all NTA schemes may continue during the current Covid19 lockdown. The 2021 allocations for Bray have been confirmed as follows.

<b>Roll Over Schemes Bray</b>		
WCC/11/0021	Strand Road Cycle Route	€ 1,200,000
WCC/12/0007	Bray DART Interchange	€ 500,000
WCC/14/0002	Killarney Road Cycle Route	€ 50,000
WCC/14/0003	Vevay Road Cycle Route	€ 50,000
WCC/18/0002	Bray Bridge footbridges and tie ins	€ 350,000
WCC/19/0001	Swan River Greenway	€ 75,000
WCC/20/0001	Bus Priority in Little Bray	€ 50,000

WCC/20/0002	Bray Public Transport Bridge Connection Phase 2	€ 70,000
WCC/20/0005	Southern Cross Road VRU Improvements	€ 75,000
WCC/20/0007	Bray Main St. Bus Priority & Decongestion	€ 50,000
WCC/20/0008	Church Rd/Killarney Rd Junction Safety Scheme	€ 20,000
WCC/20/0009	Public Transport Priority & Public Realm Improvements at Bray Town Hall	€ 20,000
WCC/20/0010	Convent Avenue to Vevay Crescent Permeability Scheme	€ 75,000
		€
		2,585,000
<b>Shared County Wide Roll Over Schemes</b>		
WCC/20/0011	2020 Covid Programme - Contractual Liability	€ 120,000
WCC/20/0012	2020 Stimulus Programme - Contractual Liability	€ 354,000
		€ 474,000
<b>New Bray Schemes 2021</b>		
WCC/21/0001	Putland Road	€ 100,000
WCC/21/0002	River Dargle Cycleway	€ 50,000
WCC/21/0003	Kilmacanogue to Bray Retail Park	€ 50,000
WCC/21/0015	Quinsborough Road	€ 30,000
WCC/21/0019	Old Connaught Ave to Dublin Road	€ 30,000
		€ 260,000
<b>Shared County Wide Schemes 2021</b>		
WCC/21/0021	Cycle Parking Provisions (assumed 20% county allocation )	€ 40,000
WCC/21/0024	Active travel	€ 132,000
		€ 172,000
<b>Total Bray Only Schemes 2021</b>		<b>€ 2,845,000</b>

#### NTA Scheme with Bray MD Involvement

Strand Road Cycle Route	Construction is underway to complete the final link of the Strand Road Cycle Scheme and carry out a public realm enhancement at the aquarium building. Work commenced with the drainage element of the scheme.
Bray DART Interchange	Work is near completion on the detailed design with objective to award contract for construction in the 3rd quarter of 2021. Details concerning sustainable drainage is among the final elements to be agreed.
Killarney Road Cycle Route	Consultants are examining our feedback on the amended draft design with greater cycle segregation. Additional priority for buses has been requested
Vevay Road Cycle Route	Consultants are examining our feedback on the amended draft design with greater cycle segregation. Additional priority for buses has been requested.
Bray Bridge footbridges and tie ins	Scheme provides separate parallel bridges for pedestrian and extra lane for bus priority. Review of options report is underway. Widening of Seapoint Road has been left out of the current phase of the scheme.
Swan River Greenway	Scheme provides a linear park from Boghall Road to the Killarney Road with active travel linkages between the estates. Consultants are reviewing our comments of the draft Options report

Bus Priority in Little Bray	Scheme aims to provide improved bus linkage from development lands at Fassaroe and Bray. Bray MD working on acquiring sites for residential parking which will have to be displaced from the Upper Dargle Road
Southern Cross Road VRU Improvements	Scheme aims to bring the road in line with DMURS with ne cycle track, improved pedestrian facilities and extended bus lanes. First Steering Group briefing with appointed consultants has taken place
Bray Main St. Bus Priority & Decongestion	Scope of study to be formulated to allow early stakeholder engagement at identifying and prioritising traffic issues of concern
Church Rd/Killarney Rd Junction Safety Scheme	Scope linked to Main Street Bus Priority & Decongestion Scheme. There will be land acquisition requirement to provide for segregated cycle and bus movements.
Convent Avenue to Vevay Crescent Permeability Scheme	Scheme aims to provide a pedestrian and cycle link from east Bray to schools on Convent Road and open up parkland as public amenity. Concept drawing prepared and land owner engagement commenced by Bray MD
Kilmacanogue to Bray Retail Park Greenway	Scheme aims to remove pedestrians and cyclists off the N11. GI has been carried out and Part 8 is being prepared. Scheme was commenced last year prior to NTA funding.
Putland Road	Originally part of the Strand Road Cycle Scheme it aims to extend a contraflow cycle lane from the Meath Road to Strand Road
2020 Covid Programme	Various measures implemented last year to segregate pedestrian areas and cycle lanes from general traffic and parking incursions. Additional funding allocated for ATV and maintenance machinery on the Cliff Walk. These are due in March
2020 Stimulus Programme	A cycle segregation scheme at the aquarium building was completed in 2020. Four schemes were started or had contractual commitments in 2020 and will be completed this year. These are Greystones Road, Windgates Cycle Scheme, Strand Road North Cycle Track and Marine Terrace Enhancements, Bogmeadow Bus Terminus and Convent Hill Footpath and Cycle track.
2021 Active Travel	Funding has been allocated for public lighting at Ballywaltrim Park €27,000 and the Peoples Park €55,000 and the extension of cycle and pedestrian safety measures commenced on the Greystones Road, Windgates Cycle Scheme €50,000.

### **Other Agency Works**

#### **Enniskerry Village Renewal:**

Approval has been received for a Town & Village Renewal Scheme in Enniskerry for public realm works, including pedestrian accessibility, development of a community garden and remedial works to the Town Clock. There is match funding available from the council's own resources and the community to facilitate the project. The Bray district has been working closely with the local community and businesses on the project. A Part 8 application has been prepared which sets out the following proposed set of works:

- Close south side of the Town Clock to vehicle traffic except for emergency access controlled by demountable bollards.
- Provide a new enhanced pedestrianised paved area on the south side of the Town Clock, new footpath around the Town Clock and wider paths around the square.
- Provide raised level access courtesy pedestrian crossing points
- Provide additional street furniture including benches, planters and bicycle stands and amendments to existing street signs
- Create a bus bay west bound at the Parochial Hall to replace existing stop on the east side of the square.
- Alterations to parking including a new disabled access and an age friendly parking bay beside the Parochial Hall, new loading bay on Church Hill and reduced number of general parking spaces.
- Remedial work to the Town Clock and associated monument features and include for up-lighting of monument
- Create a Community Garden at the Fair Green

#### Kilgarron Hill Drainage:

As part of the Sika Wood development, a contractor has been appointed by the developer to install new surface water drain to service the development that connects to the Enniskerry Village drainage system. The length is approximately 1km. Details have been agreed with Bray MD and works commenced last week in accordance with a road opening license issued. It is intended that there will be full lane width reinstatement.

District Manager, Lorraine Gallagher informed the Members an implementation team has been formed in Wicklow County Council in order to progress projects identified to happen under the NTA funding. Ms. Gallagher advised that representatives from the implementation team will be present at the April Municipal District meeting to update the Members on their proposals.

#### **Members Observations and Queries**

Roundwood to Kilmacanogue Road- adjacent to Healy pottery. Update requested on proposed road works. District Engineer, Liam Bourke advised that he will follow up on this matter.

Enniskerry village Renewal – Members encouraged public participation in the process.

Proposed Roads projects under the NTA Funding – An enquiry was raised on how the projects will be managed and concerns were raised as to whether Bray Municipal District has the required staffing resources to manage the proposed projects. District Engineer advised that an implementation team has been set up in Wicklow County Council to manage the projects. Also Mr. Bourke advised that a new engineer has been appointed to Bray Municipal District and that he will be involved in the process.

Herbert Road – Richmond Park to N11 – A Member expressed his frustration that this section of the road has not yet been resurfaced or repaired despite many requests for this work to be carried out. District Engineer, Liam Bourke advised

delays in repairing this section of the road have been caused due to the unavailability of patching machine which is being shared with other districts. Mr. Bourke advised he will arrange for this work to be carried out as soon as possible.

Lights at pedestrian Crossing at Kilmacanogue not switched on. District Engineer, Liam Bourke advised that he will follow up on this matter.

Herbert Road Signage - District Engineer, Liam Bourke advised that there were delays in ordering the signage.

Proposed Greenway to Kilmacanogue – Update requested. District Engineer, Liam Bourke advised he will follow up on this matter.

Peoples Park Public Lighting – Request for update on proposed lighting for Peoples Park. Also request made for lighting to be environmentally friendly lighting. Members also said that they hoped for public participation to be encouraged in the process. District Engineer, Liam Bourke advised he will follow up on this matter.

Seafront Plaza Cycle Track Members raised concerns that the proposed cycle track at the Seafront Plaza is now a shared area and not what was agreed in the Part 8, which was adopted by the Members. The Members felt strongly that there should be no changes made to Part 8's agreed by Members as this would be undemocratic. District Engineer, Liam Bourke advised that there was no material change to the plans and that the only change was to the surface of the cycle track.

Herbert Road works – Concerns were raised that there was inadequate signage on the road while works are being carried out. Request for extra signage to advise motorists to slow down due to work in progress

Loretto Avenue – Update request on works being carried out. District Engineer, Liam Bourke advised that he will follow up on this matter.

Failte Park – Update request on lighting. District Engineer, Liam Bourke advised that he will follow up on this matter.

Ledwidge Crescent – update request on footpath repairs. District Engineer, Liam Bourke advised that he will follow up on this matter.

Peoples Park – Update on provision of extra bins. District Engineer, Liam Bourke advised that he will follow up on this matter.

Dargle Road – Lack of double yellow lines and existing yellow lines faded. District Engineer, Liam Bourke advised that he will follow up on this matter.

Enniskerry Village - request for deliberative and consultative approach to projects such as Enniskerry Village renewal scheme

Cookstown Road – Request for speed reducing measures on this road. District Engineer, Liam Bourke advised he will follow up on this matter.



Kilgarron Hill – Concerns raised regarding damage that may be caused to structure of a wall as result of heavy machinery being used to carry out work in the area. District Engineer, Liam Bourke advised that he is aware of this issue and that there is funding available to repair the wall if any damage is caused. He will follow up with the developer on this matter.

Interim Covid Measures – Request for interim covid measures updates to be an item on the agenda of upcoming meetings.

St Kevin's Square Litter Problem - Bins overflowing and illegal dumping taking place. District Engineer, Liam Bourke advised he will follow up on this matter.

#### **4. To receive an update on the Bray Central**

District Administrator, Mr David Forde, advised the Members that the contractors carried out work to make the site safe before the closure which is accordance with Level 5 restrictions; the site is now officially closed. He said the Developer has advised work will recommence on the site as soon a restrictions are lifted. Negotiations are ongoing in securing tenants for the units in the centre. Mr Forde advised that the Council are currently dealing with paperwork surrounding the practical completion certificate.

#### **5. Notices of Motion**

##### **Notice of Motion in the Name of Councillor Aoife Flynn Kennedy & Councillor Melanie Corrigan (09/12/2020)**

That Bray Municipal District examines accessibility issues at Little Bray Family Resource Centre, Ard Chualann, Fassaroe, Bray and supports addressing existing access issues which include the main entrance and toilet facilities, both of which cannot be accessed by any individual who uses a wheelchair or has decreased mobility. As a community centre, all members of the community should be able to access the services. While staff and management of the service are to be commended for their efforts to ensure equality for all, it is not acceptable for a community building to not physically be able to provide equal access for all'

**Response:-** An inspection of the premises was carried out in December 2020. The existing disabled access is to the east side of the building towards the rear. This leads to an entrance hall and then into a main large meeting room. If this area is in use it makes access difficult. There are two potential options for providing an alternative disabled access to the building. These will require the construction of new 1:12 ramps to either the front door or side door on the west side of the building. Associated alterations to the doors or security gates will be required.

The disabled toilet is located between the men's and ladies toilets so there is no scope to make the room bigger. A simple solution for this may be to change how the door opens so it opened into the corridor but the corridor is busy. The alternative is to install a sliding door.

There is a large storage cupboard opposite the current disabled toilet. This could be converted into a larger disabled toilet. Behind and adjacent to the storage cupboard

is the kitchen/canteen facilities so access to water and foul services could be accommodated.

The District Engineer has estimated the cost of a new disabled access and the relocation of the disabled toilet to be in the region of €20,000. We are proposing to apply for funding under the Community Enhancement Programme.

**Notice of Motion in the Name of Councillor Grace McManus and Councillor Dermot O'Brien (01/02/2021)**

"That the Bray MD members conduct a review of the Bray Seafront strategy, recognising the increased use of the amenity during Covid-19, and the wellbeing benefits of such a resource."

**Response:-** It has become apparent that the volume of people currently using the seafront is in line with the peak summer demand. Reassignment of staff is being organised to support the existing caretaking staff.

**Notice of Motion in the Name of Councillor Anne Ferris (02/02/2021)**

That the Bray Municipal District establish a Protocol Committee, comprised of all the members, to consider matters connected with the functions of the Bray Municipal District and to assist and advise the local authority on these matters.

**Response:-** The establishment of a committee is set out in Reserved function number 5 Schedule 14A part 1 – Reserved functions to be performed by Municipal District members.

Establishing a committee to consider matters connected with the functions of the local authority and to assist and advise the authority on those matters appointing the members of a committee and dissolving a committee.

After a lengthy discussion on the pros and cons of setting up a protocol meeting, a vote took place, the results of the vote were seven Members in favour and one Member against.

	For	Against
Councillor Joe Behan		√
Councillor Melanie Corrigan	√	
Councillor Erika Doyle	√	
Councillor Dermot O'Brien	√	
Councillor Aoife Flynn Kennedy	√	
Councillor Rory O'Connor	√	
Councillor Grace McManus	√	
Councillor Anne Ferris	√	

<b>Total</b>	<b>7</b>	<b>1</b>
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**Notice of Motion in the Name of Councillor Joe Behan (02/02/2021)**

That this Council erects a public seat in the Seafront/ Bray Head area to celebrate the contribution of Bagatelle to the Irish and International music industry, particularly as much of their early work was done in Bray and one of their leading members was Ken Doyle, a local Bray man.

**Response:-** The matter should be open to consideration by the members. However, it is recommended that a protocol be established to regulate the provision of monuments, a funding source identified and appropriate band members consulted.

Members supported in principle a proposal to erect a seat in Bray to celebrate the contribution of Bagatelle to the Irish and international music industry. District Manager Lorraine Gallagher advised that a policy procedure document is currently being prepared in order to put procedures in place when deciding on the naming of pieces of infrastructure such as buildings, bridges benches statues etc. The Members welcomed the idea and also generally agreed that policy for memorial items should be in place with clear criteria for items such as benches.

**Notice of Motion in the Name of Councillor Joe Behan (02/02/202)**

That the ongoing flooding problem at "The Bungalow", Boghall Road and at 40 Ryecroft Estate are resolved.

**Response:-** Cleaning of road gully has been arranged.

**Notice of Motion in the Name of Councillor Joe Behan (02/02/2021)**

That the trees in Giltspur Brook and Glendale Drive are pruned as soon as possible.

**Response:-** Non-essential landscape works are prohibited at present due to Covid 19 restrictions. The request will be reviewed in the autumn in the context of available funding.

**Notice of Motion in the Name of Councillor Joe Behan (02/02/2021)**

That a solution is found to the reduction in parking provision for the residents of Rathmore Terrace.

**Response:-** No parking provision was taken away from the residents at Rathmore Terrace. Nevertheless the council is attempting to acquire land at each end of the terrace for the provision of parking.

**Notice of Motion in the Name of Councillor Joe Behan (02/02/2021)**

That this Council makes safe the trees at the end cul de sac in Glenthorn estate (No. 20 Glenthorn).

**Response:-** The Leylandii trees adjoining 20 Glenthorn are at Ballynoe Court Apartments and are not in the charge of Wicklow County Council. This species of tree is not suitable for urban areas. The condition of the trees and the impact on the

wall bounding the public open space will be assessed and the property owners requested to make safe as required.

## **6. Reports and Recommendations**

N/A

## **7. Any Other Business**

### Bray Boxing Club High Court proceedings

District Manager, Lorraine Gallagher informed Members that High Court proceedings are ongoing regarding Bray Boxing Club. She advised that Wicklow County Council are taking whatever legal steps necessary to return the premises to community use and that the Council has retained legal representation in this regard. She said she will keep the Members updated as much as possible on this matter.

### Fire Service review

Members requested that an update on the Fire Service review be given by Director of Services, Colm Lavery at the next Municipal District meeting. Mr Lavery is expected to be in attendance at the next meeting to discuss other issues relating to the Roads programme of works.

District Manager, Ms. Lorraine Gallagher advised the Members that Dr. Brian Sweeney is carrying out a review of the Fire Service, she explained that Dr. Sweeney has vast experience on such matters, both nationally and internationally. Ms Gallagher said that Mr Lavery has been speaking to Dr. Sweeney and an update is expected in the coming weeks from the national directorate of Fire department.

### Lighting of buildings for St. Patrick's Day

District Administrator informed the Members that throughout St Patrick's week a number of Bray's iconic buildings will go green to mark the national day.

### Retirement of staff member

Tributes were paid by Members to Bray Municipal District staff member Tony Robinson who is due to retire in the coming weeks after 42 years of service with the Council. Tony is currently the care taker in Springfield cemetery.

Members requested that this position not be left vacant after Tony Robinson's retirement and that it be filled as a matter of urgency.

**This concluded the meeting.**

**Signed:** \_\_\_\_\_  
**CATHAOIRLEACH**

**Signed:** \_\_\_\_\_  
**DISTRICT ADMINISTRATOR**

**Dated:** \_\_\_\_\_